OASIS Export Quick Guide

The following guide on updating OASIS status is dependent upon the OASIS having already been marked & saved with a status of Exported

If the OASIS status is not already updated to Exported none of the following status updates will be possible and no automation in transaction type or correction number will occur.

The following is step by step for four OASIS responses:
Accepted, Accepted Key Field Errors, Accepted Non-Key Field Errors, Rejected

Was OASIS Accepted?

A. Yes (No Errors)   Update Status to Accepted & Save
                                       OASIS process is complete

Was OASIS Accepted?

B. Yes (Key Field Errors)

Update status to Accepted Key Field Errors & Save
Cubhub auto updates Transaction 03 & Correction 01
Download xml and export to CMS
Update Status to Export Inactivation & Save
Once Inactivation confirmed update status to Unlock & Save
Cubhub updates Transaction 01 & Correction 00
Make Corrections & Submit
Download xml and export to CMS
Update status to Exported & Save
When response received Update Status & Save:

If Accepted No Errors follow process A
If accepted with Key Field Errors follow process B
If accepted with Non-Key field errors follow process C
If Rejected follow process D

Was OASIS Accepted?

C. Yes (Non-Key Field Errors)

Mark OASIS Accepted Non-Key Field Errors
Cubhub auto updates Transaction 02 & Correction 01
Update Status to Unlock & Save, Make Corrections & Submit
Download xml and export to CMS
Update status to Exported & Save
When response received Update Status & Save:

If Accepted No Errors follow process A
If accepted with Key Field Errors follow process B
If accepted with Non-Key field errors follow process C
If Rejected follow process D

Was OASIS Accepted?

D. No (Rejected)

Change Status to Rejected & Save
Change Status to Unlock & Save
Make Corrections & Submit
Download xml and export to CMS
Change status to Exported & Save
When response received Update Status & Save:

If Accepted No Errors follow process A
If Accepted with Key Field Errors follow process B
If Accepted with Non-Key field errors follow process C
If Rejected follow process D