Auth Segments: Service Code Billing Details

Billing details for service codes: the date this code was last billed, how many total hours have been billed & how many hours are unbilled

Unbilled hours indicate there are existing assignments in the calendar with this code

Description			

Max Per	Weekly ⌄	70	Hours ⌄

Total Authorized	2080	Service Type	PDN ⌄

Billing Codes	✕ LPN-Medicaid-Specialty ✕ RN-Medicaid-Specialty

Description	Last Billed	Billed Hrs	Unbilled Hrs	
LPN-Medicaid-Specialty	06/30/2021	120	240	⟳
RN-Medicaid-Specialty	06/30/2021	140	220	⟳

Auth Segments: Replacing Service Codes

Using the arrows in a service code description line a code may be replaced with another service.
This allows unbilled assignments in the calendar to be mass updated with a different service code.

Click the arrows: select the effective date that you wish to replace that code in the calendar

Description	Last Billed	Billed Hrs	Unbilled Hrs	
LPN-Medicaid-Specialty	06/30/2021	120	240	⟳
RN-Medicaid-Specialty	06/30/2021	140	220	⟳

In this example we are replacing the LPN-Medicaid-Specialty Code as of 07/1/21

Effective Date ✕

07/01/2021 📅

Cancel   OK

Auth Segments: Replacing Service Codes

A Replace Code Pop Up will then allow for each scheduled assignment with the current code to be changed to a new code
The code does not have to already be part of the auth.

Here we are changing the original code LPN-Medicaid-Specialty to LPN-Medicaid-Regular

Once you have indicated the new code for all dates impacted click save and two things happen:

The unbilled assignments in the calendar have been converted to the new code & the auth is updated (next page) to show the change

---

Replace Code ✕

Date: 07/02/2021 07:00-17:00

Original Code: LPN-Medicaid-Specialty

Date Billed: Not Billed

| ✓ Remove Code from Assignment |
| LPN-Medicaid-Reguar |
| LPN-Medicaid-Specialty |

Date: 07/03/2021 07:00-17:00

Original Code: LPN-Medicaid-Specialty

Date Billed: Not Billed

Remove Code from Assignment ⌄

Date: 07/04/2021 07:00-17:00

Original Code: LPN-Medicaid-Specialty

Date Billed: Not Billed

Remove Code from Assignment ⌄

Date: 07/09/2021 07:00-17:00

Original Code: LPN-Medicaid-Specialty

Date Billed: Not Billed

Remove Code from Assignment ⌄

Auth Segments: Replacing Service Codes Result

Now the new code LPN-Medicaid-Regular has 240 hours unbilled and the original code we removed no longer has any unbilled hours

It is at this point if the code you replaced should no longer be used for scheduling it needs to be removed from the auth segment

Click the 'x' to remove it and save. You won't lose the historical info it will show as an inactive code (next page)

Max Per	Weekly ⌄	70	Hours ⌄
Total Authorized	2080	Service Type	PDN ⌄
Billing Codes	✕ LPN-Medicaid-Reguar　✕ LPN-Medicaid-Specialty　✕ RN-Medicaid-Specialty		

Description	Last Billed	Billed Hrs	Unbilled Hrs	
LPN-Medicaid-Specialty	06/30/2021	120	0	⟳
RN-Medicaid-Specialty	06/30/2021	140	220	⟳
LPN-Medicaid-Reguar	Unbilled	0	240	⟳

Auth Segments: Replacing Service Codes Result

So here the code that was removed is no longer part of the auth but you don't lose the historical billing info and it shows as an (Inactive) code

Max Per	Weekly ⌄	70	Hours ⌄
Total Authorized	2080	**Service Type**	PDN ⌄
Billing Codes	✕ LPN-Medicaid-Reguar ✕ RN-Medicaid-Specialty		

Description	Last Billed	Billed Hrs	Unbilled Hrs	
LPN-Medicaid-Specialty (Inactive)	06/30/2021	120	0	⟳
RN-Medicaid-Specialty	06/30/2021	140	220	⟳
LPN-Medicaid-Reguar	Unbilled	0	240	⟳