

# Release v4.5

CubHub Systems

July 2022

# Client Authorization: Ordered Frequency

**Added an Ordered Frequency field to auth segments when service is PT, OT, ST. Field is text field and pulls to Therapy Auth Usage Report and future Case Load Report.**

**Client> Profile> Financial> Pencil icon to edit authorization> Click on line to open segment details> Input Ordered Frequency> Save**

Segment

Description

Time Period

Weekly

Amount

2

Unit Type

Visits

Total Authorized

26

Service Type

PT

Billing Codes

PT-Visit

Ordered Frequency

2

SAVE

# Client Care Team: Specify MD Details

User may indicate specific phone, fax, address for individual client when multiple exist for the physician. The selected will pull to PDFs and allow for faxing to the correct office.

[Client](#)> [Chart](#)> [Care Team](#)> [Add new or select existing physician](#)> [Select address, phone, fax](#)> [Save](#)

Care Team

Edit Physician

Role

Patient Physician

Care Team Member

Stephanie Acord (Specialty: Neurology; Practice Name: --)

Effective Date

End Date

☐ Ordering Physician

Default Address

209 Adrian Drive , Fort Worth, TX 76107

Default Phone Number

(817) 261-3916

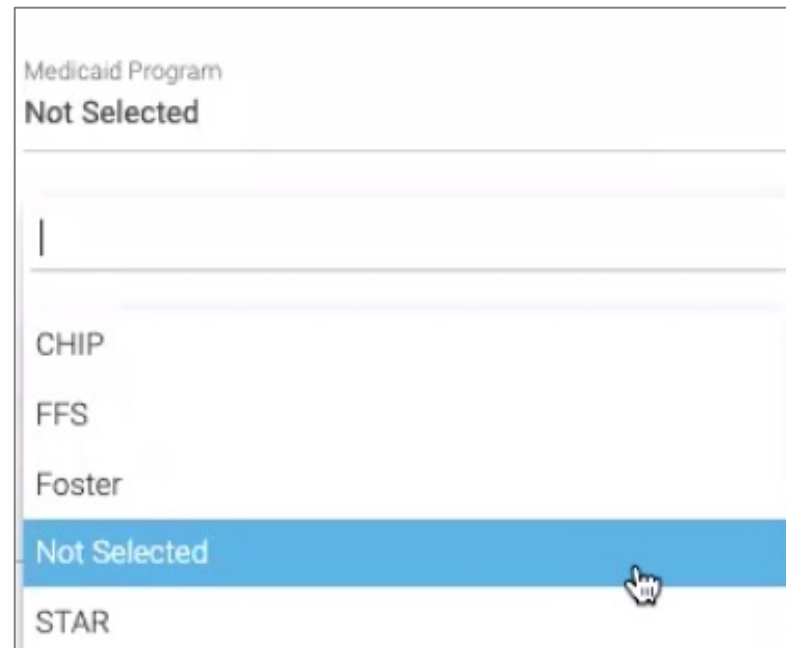
Default Fax Number

(214) 222-3333

# Medicaid Program Field

**Medicaid Program field available for selection in Client Data. This field is reportable in the Client Details Report.**

[Client](#)> [Profile](#)> [Client Data](#)> [Select Medicaid Program](#)> > [Save](#)



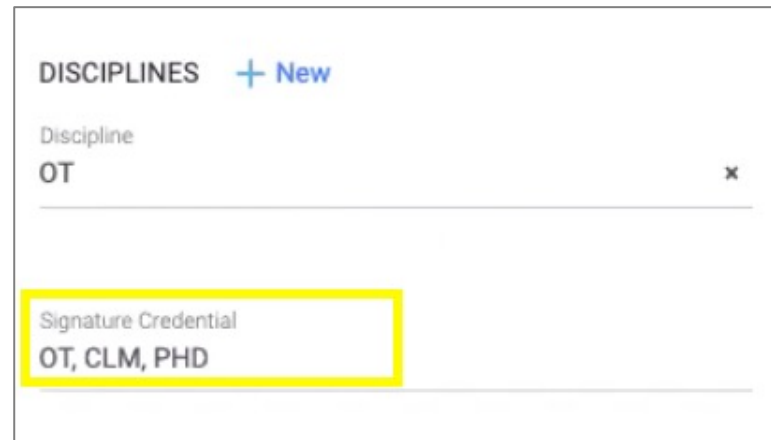
The screenshot shows a web interface for selecting a Medicaid program. At the top, the text "Medicaid Program" is followed by "Not Selected". Below this is a search bar containing a vertical line. A dropdown menu is open, displaying a list of options: "CHIP", "FFS", "Foster", "Not Selected" (highlighted in blue), and "STAR". A mouse cursor is positioned over the "Not Selected" option in the dropdown.

Medicaid Program
Not Selected
CHIP
FFS
Foster
Not Selected
STAR

# Employee Credentials for e-Signature

Employee's credentials may now be included to indicate full licensing of employee on signature line.

[Employee](#)> [Skills/Discipline](#)> [Input Signature Credentials](#)> [Save](#)



The screenshot shows a web form titled 'DISCIPLINES' with a '+ New' button. Below the title is a 'Discipline' field containing the text 'OT'. Below that is a 'Signature Credential' field, which is highlighted with a yellow rectangular border and contains the text 'OT, CLM, PHD'.

## **\*PLEASE NOTE\***

If Signature Credential field is used, always start with discipline, as the system will pull **either** the Discipline field **or** the Signature Credential field. If the credential field is blank, the Discipline still pulls to e-signature.

# Employee Details Fields

**There are three new fields in the Employee Details section of an employee chart, all of which will pull to the Employee Details Report.**

Supervisor

Caseload

Specialty

[Employee](#)> [Employee Data](#)> [Input text to fields](#)> [Save](#)

Caseload 22	Specialties Feeding
Supervisor [REDACTED]	

# Physicians: Mark as Referral

**Users are able to mark a Physician as referral source, which will automatically add the Physician as a referral source in the CRM.**

[Clinical](#)> [Physicians](#)> [Select MD](#)> [Physician Section](#)> Check box 'Use as Referral Source'> [Save](#)

PROFILE	PHYSICIAN	NOTES
PHYSICIAN DETAILS		
Name of Practice		
License Number		
NPI Number 1625895475		
UPIN		
<input checked="" type="checkbox"/> Use As Referral Source		