Release v3.5

CubHub Systems

February 2022

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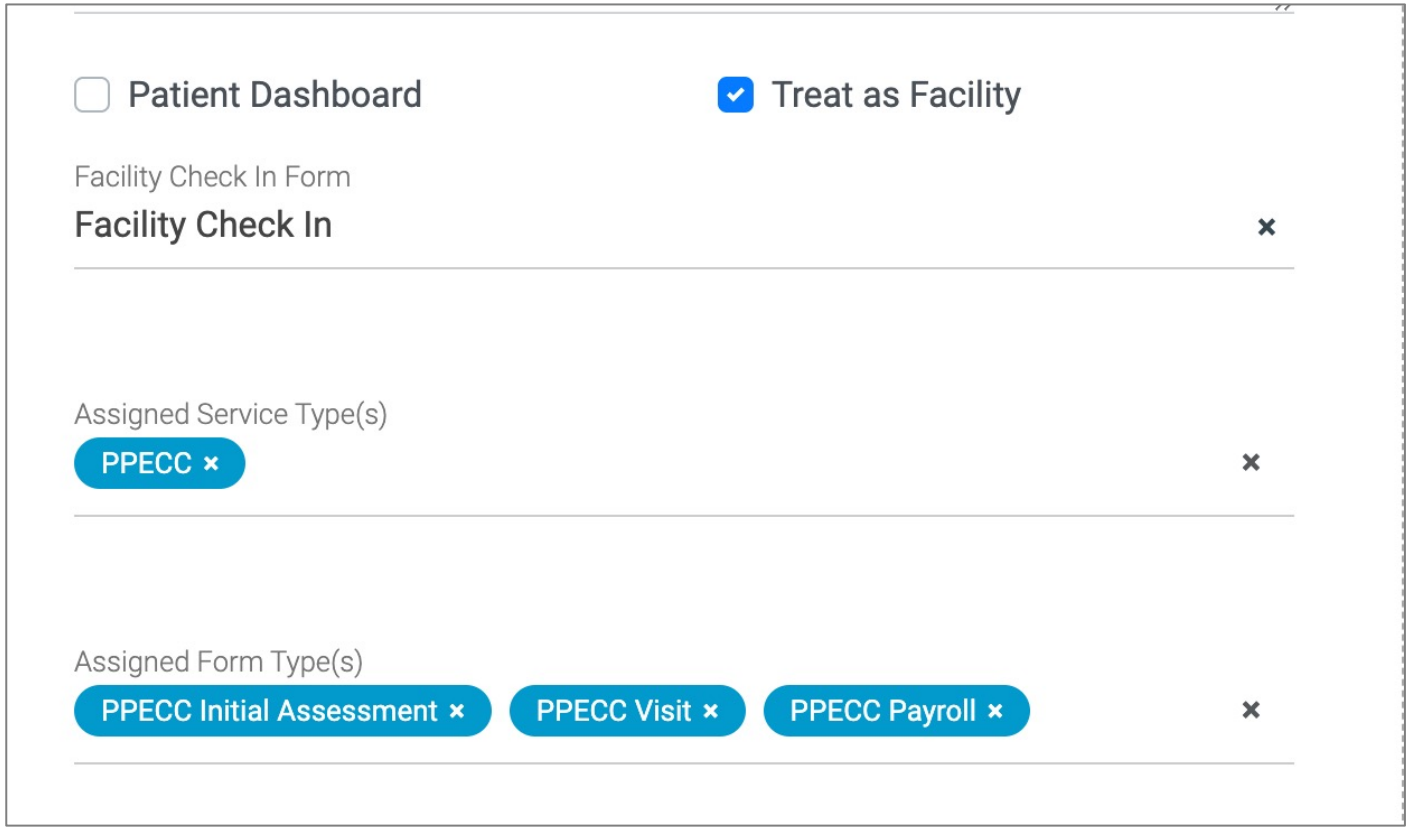
PPECC Facility

Team setting allows for a team to be identified as a PPECC facility for scheduling, payroll, & billing.

Admin> Teams> Treat as Facility> Save



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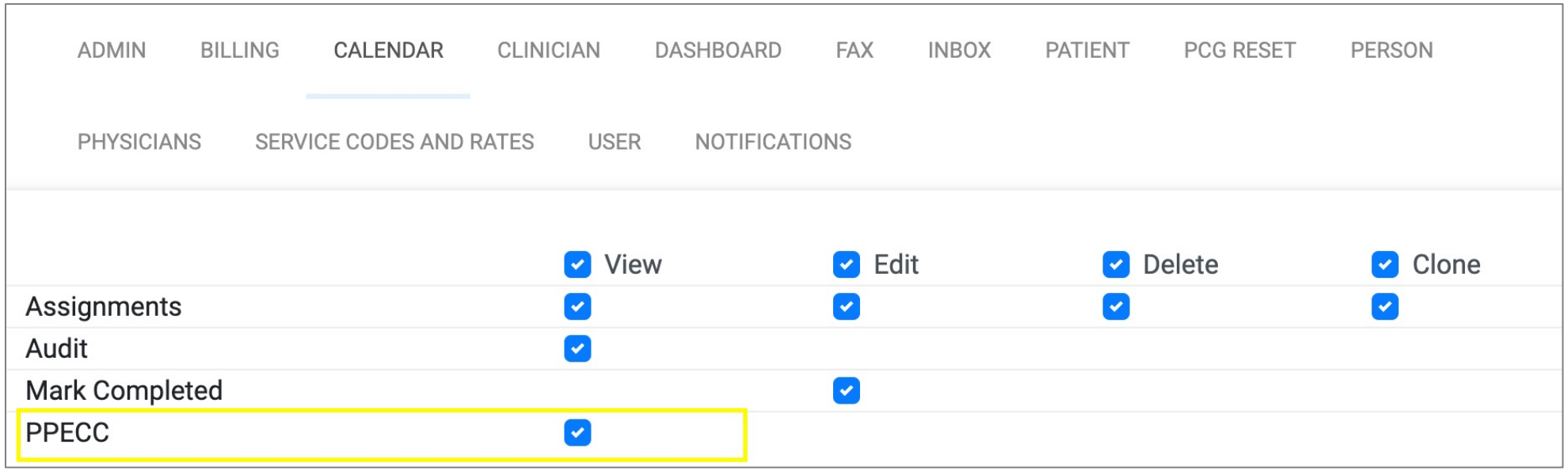
PPECC Permission

New calendar permission: PPECC allows access to new PPECC page and functionality.

Admin> Permissions> Calendar> PPECC> Check box> Save



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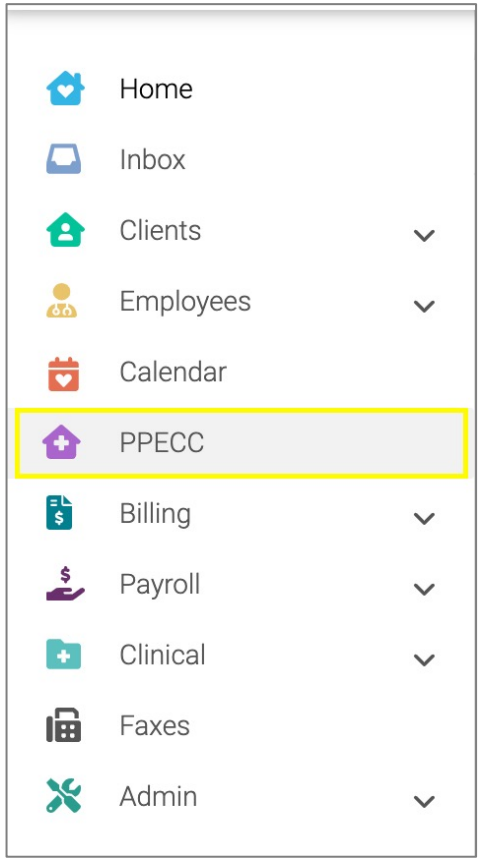
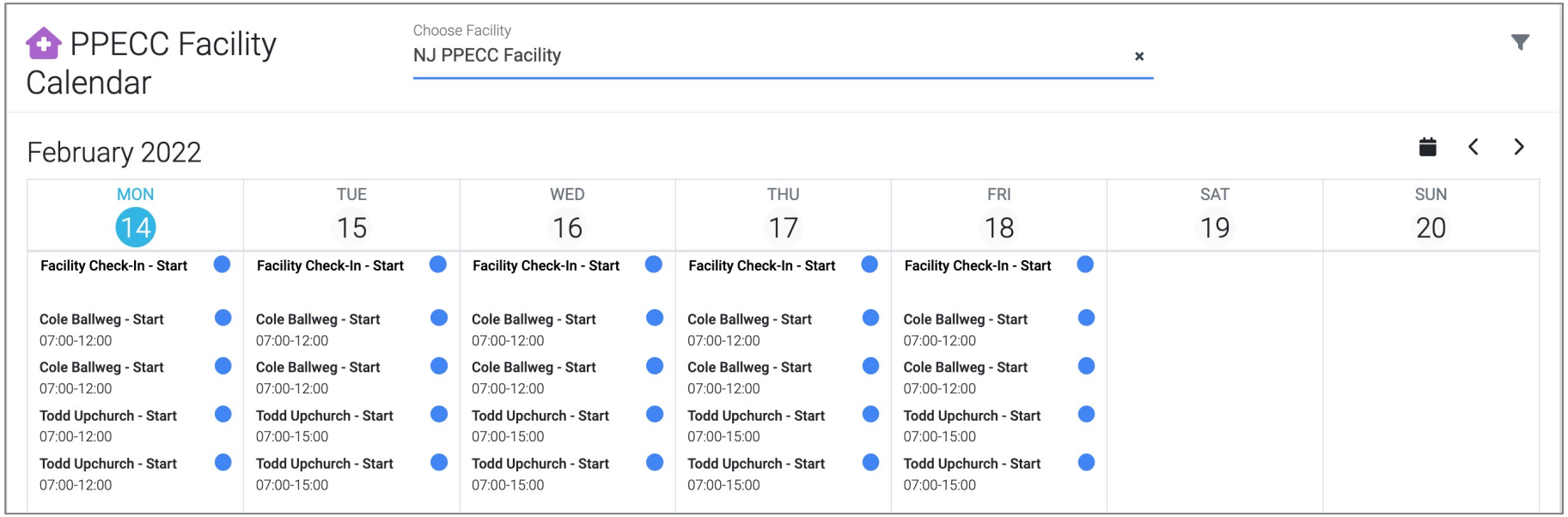
PPECC Calendar

Clinicians assigned to PPECC will have direct access to facility clock in and multi-patient charting on PPECC page.

PPECC





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PPECC Calendar

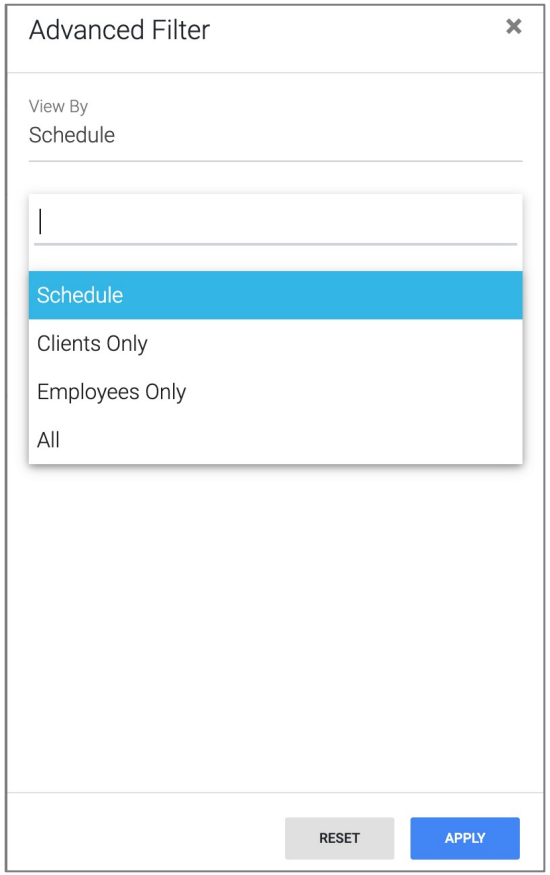
Users who are only assigned to PPECC facility team(s) will have their main calendar defaulted to see all clients in facility.

The advanced filter will allow clinicians to change the calendar view any of the following options:

Schedule: calendar defaults to this filter, shows entire schedule

Clients Only: shows only clients in facility

Employees Only: shows facility check-in



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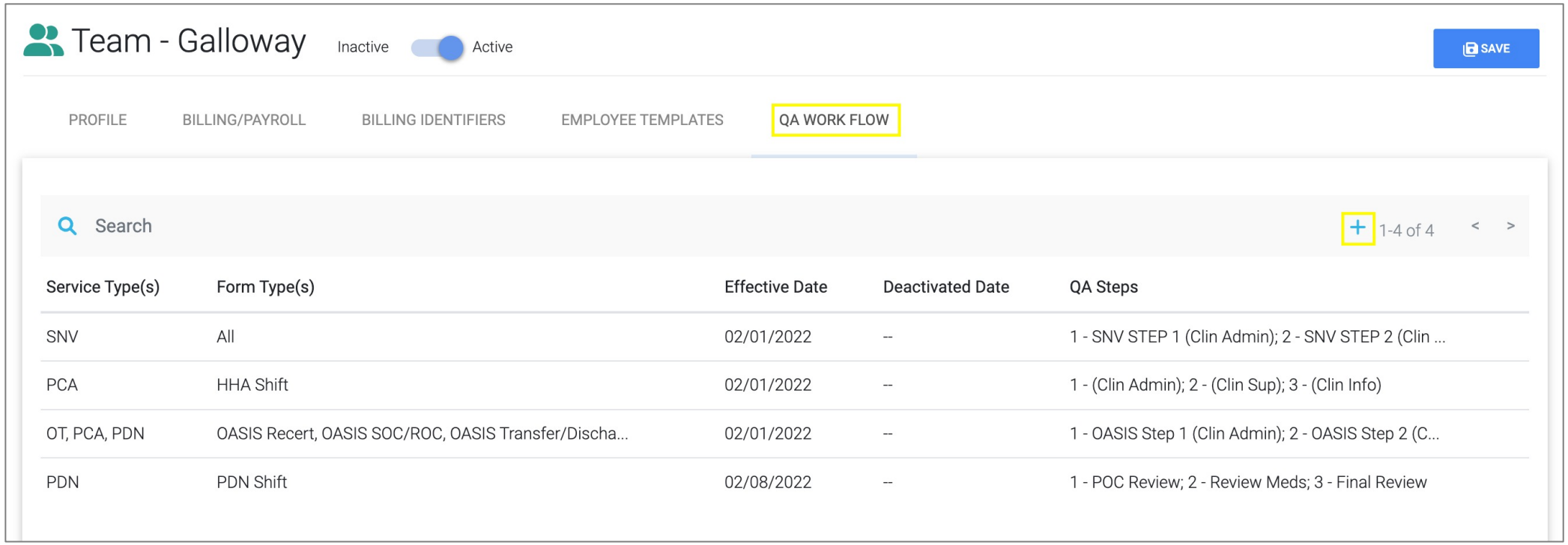
QA Workflow

Multi-level QA workflow may be created for team(s) with notifications to specific groups; service and form specific.

Admin> Teams> QA Workflow> +



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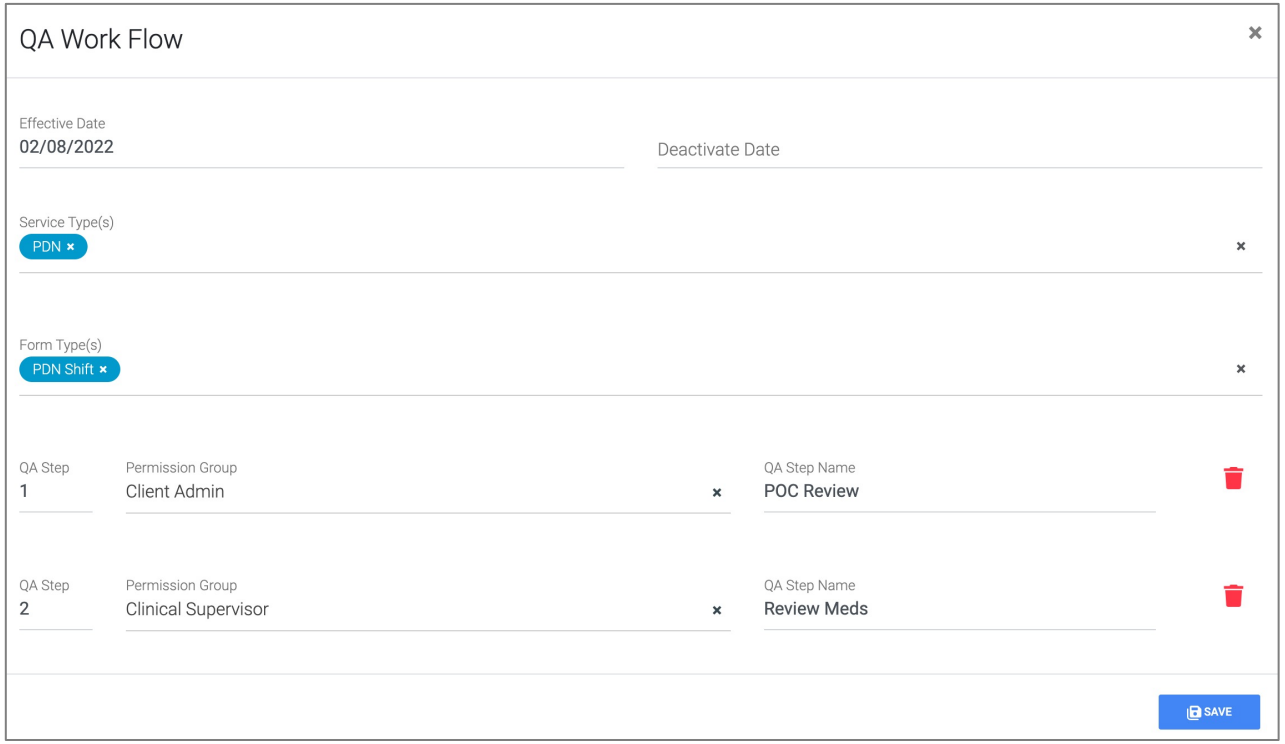
QA Workflow

Multi-level QA workflow may be created for team(s) with notifications to specific groups; service and form specific.



Effective Date: Workflow process will be effective beginning on this date; can only be current or any future date.

Service Type(s): Select service type(s) for which this workflow is applicable.

Form Types(s): Select forms for which this workflow is applicable.

Permission Group: Users in selected permission group and access to QA will be able to complete this step.

QA Step Name: Label step with chosen name.

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Quality Assurance Status

QA page updated to display QA workflow status, when approval process is multi-level based on QA Workflow.

Clinical> Quality Assurance

Status
Pending QA (Level 3 - (Clin Info))
Pending QA (Level 2 - (Clin Sup))
Pending QA (Level 2 - SNV STEP 2 (Clin Sup)
Pending QA
Pending QA

If the reviewed note is declined, it will go back to the clinician for corrections.

Example Scenario 1

1) Shift is submitted and is in Pending QA (Level 1 – (Clin Admin)) status.
2) This shift is reviewed and declined.
3) The shift goes to Pending Corrections status, back to the clinician who originally submitted it.

Example Scenario 2

1) Shift is submitted and is in Pending QA (Level 1 – (Clin Admin)) status.
2) This shift is approved at (Level 1 – Clin Admin)) status.
3) The shift is now in (Level 2 – (Clin Sup)) status.
4) The shift is reviewed and declined.
5) The shift returns to the clinician for corrections.

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Employee Hours Report

New report breaks down employee total hours for given time period; split by team.

Employees> Reports> Total Hours Report> Select filters> Queue report

First Name	Last Name	Team	Regular Hours	Overtime Hours	Holiday Hours	Double Time Hour	Total Hours
Nurse	One	Galloway	124	45	4	0	173
Nurse	Two	Galloway	32	0	0	0	32
Nurse	Three	Delaware	95.25	0	0	0	95.25
Nurse	Four	Galloway	70	0	0	0	70
Nurse	Five	Galloway	90	3	6	0	99
Nurse	Six	Galloway	123	39	4	0	166
Nurse	Seven	Galloway	128	33	0	0	161

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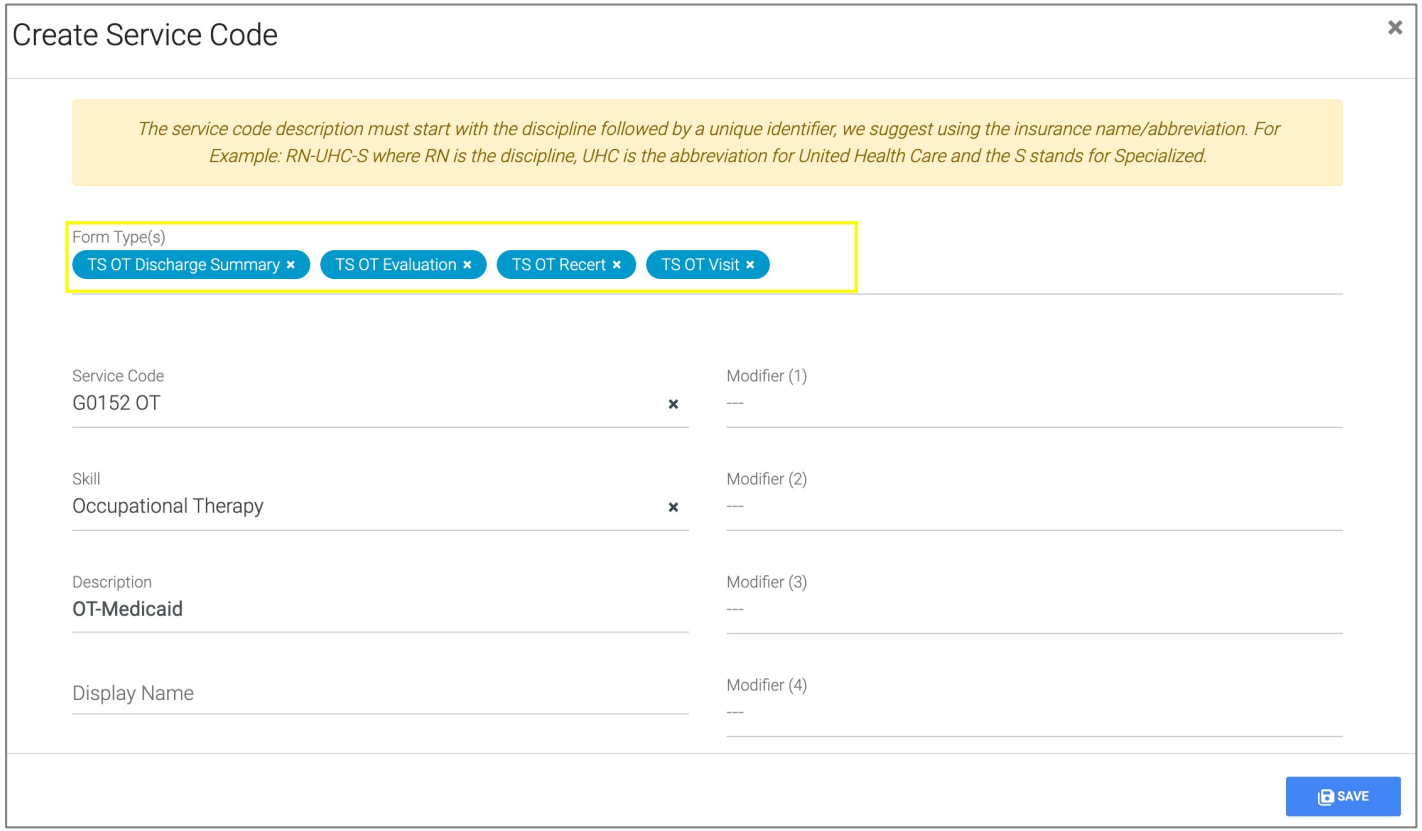
Payer Service Codes

Payer Service Codes may now be set up with multiple default forms.

Billing> Payers> Service Codes> +New or select code> Enter details> Select default forms> Save



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Payroll Pay Rates

Pay Rates may now be set up with multiple default forms.

Payroll> Pay Rates> Select default forms> Save

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