



v2.5.18 & Mobile 3.4.4

Section	Feature	Details
MEC	Team Aging Summary	Month End Close report suite now includes Team Aging Summary
MEC	Unbilled Revenue	Existing MEC Unbilled Revenue report now includes unbilled revenue from previous close on report
MEC	Unapplied Cash	Month End Close report suite now includes Unapplied Cash (Deposit, Pre-Payment rolling report)
MEC	Unbilled Revenue	Expected column added to report
Billing Report	Unbilled Revenue	Expected column added to report
Remits/Checks	Deposits/Pre-Payments	Manual payment types Deposit & Pre-Payment added
Remits/Checks	Pre-payment	Invoices billed against a pre-payment will be drawn down automatically to full amount of pre-payment
Remits/Checks	Refunds	Deposits/Pre-payments may be refunded from the remits/checks page
Billing	Invoices	Now include remaining balance detail; pre-payment draw down if one exists

Remits/Manual Checks: Deposits & Pre-Payments

On the Remits & Manual Checks page the status filter has been updated

All: New & Completed Remits/Manual Checks & Deposits & Pre-Payments

New: Unapplied Remits/Manual Checks & Deposits & Pre-Payments

Completed: Applied Remits/Manual Checks & Deposits & Pre-Payments

Deposits & Pre-Payments: Only unapplied deposits & pre-payments

Key difference between remits/manual checks & deposits/pre-payments:

Prior to closing a month all remits/manual checks with a date within close period must be applied; deposits & pre-payments may remain active (with an unapplied balance) when a close is initiated

Remits and Manual Checks (4 of 4)

Upload 835

Add Manual Check

Payer

Payer Filter

Start Date

End Date

Status

Deposits/Pri ▼

Reset

Search



<input type="checkbox"/>	Payer	Check #	Date	Claims	Paid in Full	Open Balance	Exceptions	Completed	Check Total	Applied	Check Balance
<input type="checkbox"/>	Jack Lemmon for Private Pay (Pre-Payment)	10022020	09/01/2020	6	0	0	0	6	\$8,277.00	\$3,500.00	\$4,777.00
<input type="checkbox"/>	Chris Bosch (Deposit)	cash	09/01/2020	0	0	0	0	0	\$500.00	\$0.00	\$500.00
<input type="checkbox"/>	Tracey Jordan (Deposit)	12345	09/01/2020	0	0	0	0	0	\$1,000.00	\$0.00	\$1,000.00
<input type="checkbox"/>	Liz Lemmon (Deposit)	7777	10/02/2020	0	0	0	0	0	\$500.00	\$0.00	\$500.00

Deposits & Pre-Payments

Deposit

- Patient is required
- Note regarding deposit is optional
- Applying funds to invoices/claims is a manual process
- May be refunded

Add Check

Type

Deposit

Check Number

12345

Check Date

09/01/2020

Payment Type

Live Check

Amount

5000.00

Patient

Liz Lemmon

Notes

deposit for services

Close

Save

Pre-Payment

- Patient & Payer are required
- Note regarding pre-payment is optional
- Funds will be auto-applied on new billing
- May be refunded

Add Check

Type

Pre-Payment

Check Number

12345

Check Date

09/01/2020

Payment Type

Live Check

Amount

5000.00

Patient

Jack Lemmon

Payer

Private Pay

Notes

deposit for private pay services

Close

Save

Pre-Payment Auto Draw Down

- Pre-payment made for patient's private payer payer for 8277.00
- As billing is created the pre-payment is auto-applied to invoices up to check total
- Pre-payment details will include applied amount and remaining balance
- Invoices will also show pre-payment detail and remaining balance (next slide)
- Payments from pre-payment treated the same as other payments in finance reporting and MEC
- Pre-payment will appear on MEC Unapplied Cash report with detail of any draw down
- Pre-payment may be refunded at any time up to remaining balance of check

Jack Lemmon for Private Pay - Check #: 10022020

Clear

Apply

Issue Refund

Upload File

Add Claims

Back to Remits

Check Number	Check Date	Claims	Paid In Full	Open Balance	Exceptions	Completed	Check Total	Attributed	Applied	Check Balance
10022020	09/01/2020	6	0	0	0	6	\$8,277.00	\$3,500.00	\$3,500.00	\$4,777.00

Claim Number	Dates of Service	Patient	Claim Amount	Payment	Current Balance
3864AJ1005 (Applied)	08/02/2020 - 08/08/2020	Jack Lemmon	\$625.00	\$625.00	\$0.00
3864AJ1004 (Applied)	07/26/2020 - 07/31/2020	Jack Lemmon	\$625.00	\$625.00	\$0.00
3864AJ1003 (Applied)	07/19/2020 - 07/25/2020	Jack Lemmon	\$625.00	\$625.00	\$0.00
3864AJ1002 (Applied)	07/12/2020 - 07/18/2020	Jack Lemmon	\$625.00	\$625.00	\$0.00
3864AJ1001 (Applied)	07/05/2020 - 07/11/2020	Jack Lemmon	\$625.00	\$625.00	\$0.00
3864AJ1000 (Applied)	07/01/2020 - 07/04/2020	Jack Lemmon	\$375.00	\$375.00	\$0.00

Invoices: Pre-Payment & Remaining Balance

- Invoices now include Payment details with remaining balance & pre-payment info if it exists
- Payment details auto-drawn down from pre-payment will show check detail in payment section
- Pre-payment section includes check details including how much applied to date and balance

Services

Service	Date of Service	Units	Rate	Billed Amount
LVN-Private Pay	09/14/2020	10	\$50.00	\$500.00
LVN-Private Pay	09/15/2020	10	\$50.00	\$500.00
LVN-Private Pay	09/16/2020	10	\$50.00	\$500.00
LVN-Private Pay	09/17/2020	10	\$50.00	\$500.00
LVN-Private Pay	09/18/2020	10	\$50.00	\$500.00
Totals		50		\$2,500.00

Payments

Type	Details	Date	Amount
Live Check	Draw down from Pre-Payment 10022020	10/03/2020	\$2,500.00
Total Payments			\$2,500.00
Total Remaining			\$0.00

Pre-Payment Balances

Check Number	Check Amount	Applied Amount	Balance
10022020	\$8,277.00	\$6,000.00	\$2,277.00